UNDERGRADUATE DECLARATION OF MAJOR, MINOR, AND CERTIFICATE

- Enrolled degree-seeking undergraduate students may use this form to declare their intention to complete a major, minor, and/or certificate program. When declaring a major program, check the appropriate degree (BA, BS, or BFA) associated with the program.
- If you are declaring a major that requires departmental approval (listed below), you should first reach out to an advisor within the program to obtain the required approval.
- Completed forms should be scanned and submitted electronically as an attachment to https://registrar.umbc.edu/RT/Records/

Student Information: *(Please type or print all information clearly)*

Last Name:	First Name:	Campus ID:	Date:

Declaring Major. *I wish to have the following major(s) listed on my records*:

Primary Major:_____ Track:_____ ☐ BA ☐ BS ☐ BFA *for specific majors only*

Second Major:_____ Track:_____ ☐ BA ☐ BS ☐ BFA *for specific majors only*

☐ I am not ready to declare a major at this time and wish to explore my options. My record will indicate Undergraduate Studies: Exploratory Student

Advisor's Signature:_____**Department:**_____

An advisor's signature from the corresponding department is required if you're declaring the following majors: Acting, Africana Studies, Business Technology Administration, Computer Science, Design, Education, all Engineering and Pre-Engineering programs, Financial Economics, Information Systems, Individualized Study, Music, Public Health, Translational Life Science Technology, and Visual Arts.

Check one of the following:

☐ **I am pursuing one major only**. I understand that I must complete 120 academic credits and all general education requirements associated with my major type.

☐ **I am pursuing Multiple Majors**. I understand that I must complete 120 academic credits and the general education requirements associated with my primary major. I will earn one diploma with my primary major listed on it; my additional majors will be listed on my official transcript.

☐ **I am pursuing Multiple Degrees**. I understand that I must complete 30 extra credits beyond the required 120 academic credits per each degree in addition to the general education requirements for each degree. I will earn one diploma for each degree earned.

Declaring Minors or Certificates. I wish to have the following minor(s) and/or certificate(s) listed on my records:

Primary Minor: _____Primary Certificate: _____

Second Minor:_____Second Certificate: _____

Deleting Majors, Minors or Certificates. I wish to have the following removed:

Major: _____ Second Major: _____

Minor: _____ Second Minor: _____

Certificate:_____ Second Certificate: _____

Student Signature: Registrar's office:

_____

Updated 11/7/2024